



RS FORM 2 - JOB DESCRIPTION

SECTION A – POSITION DETAILS

MINISTRY/AGENCY/OFFICE: Ministry of Fisheries and Marine Resources

DIVISION/SECTION: Inshore Division/ Inshore Fisheries Compliance **DUTY STATION:** Honiara

POSITION NUMBER (HRMIS): 290-00159

MINISTRY VACANCY REF: MFMR 20/2021

POSITION TITLE: Senior Fisheries Officer

POSITION LEVEL: L7/8

SALARY RANGE: \$1,848.59 - \$2,084.68 (fn)

THIS POSITION REPORTS TO: Principal Compliance Officer - Inshore Fisheries

THIS POSITION SUPERVISES: N/A

SECTION B - SCOPE OF DUTIES

This position will contribute to the MFMR objectives on the delivery of effective and efficient services to ensure sustainable management and development of inshore and inland fisheries and aquatic resources to maximise economic and social benefits, livelihoods and food and nutritional security for our people.

SECTION C - KEY DUTIES

This position is required to undertake the following specific duties:

- Conduct inspections and regulate the Fisheries Regulations in the fish market, fish shop, restaurants and other places that houses fish and marine products.
- Conduct marine consignment inspection for export to ensure regulations are upheld and to report and prosecute any offending.
- Investigate infringement reports and prosecute offenders.
- Develop improved system and standard operating procedures for surveillance, control and monitoring of inshore fisheries.

SECTION D - KEY DELIVERABLES

This position will have its performance assessed according to the following key deliverables:

1. Fishing activities and fish products sold complies to the Fisheries Regulations and the FMA 2015.
2. Data on Inshore fisheries infringements is collected and stored in a database
3. Successful prosecution of infringement fisheries cases.

SECTION E – QUALIFICATIONS AND CAPABILITIES

Mandatory Qualifications

- A tertiary qualification

Desirable Qualifications

- BSc in Fisheries Law, Marine Management, Law or equivalent.

Capabilities Required

- 2 years of experience in the fisheries sector,
- Sound ability to manage and organize work priorities,
- High level of oral and written communication skills, including the ability to develop and present information, train staff and liaise with senior management,
- A sound understanding of good practice in financial management with a focus on accurate and timely production of reports,
- High level of ethical conduct, honesty and integrity, and
- Computer literacy and good research skills with underwater dive certificate (or certified) with problem solving skills.

SECTION F - KEY SELECTION CRITERIA

Suitability for this position will be assessed against the following key selection criteria:

KSC1. A bachelor degree in Fisheries Law, Marine Management or equivalent

KSC2. At least 2 years' experience in fisheries management and related fisheries work

KSC3. A good work practice with a focus on accurate and timely production of reports (experience in scientific data analysis and report writing skills as proven)

KSC4. High level of ethical conduct, honesty and integrity. This position is subject to satisfactory police and medical assessment

KSC 5. High level of oral and written communication skills, including the ability to develop and present information, train staff and liaise with senior management

KSC6. Must be able to demonstrate a strong commitment to upholding Public Service Values and Code of Conduct including high level of work attendance

SECTION G - TERMS AND CONDITIONS

Fortnightly Salary: \$1,848.59 - \$2,084.68 Annual Salary: \$48,063.39 - \$54,201.70

Annual Leave entitlement: *28 days per calendar year*

Other Conditions of Service relevant to this position:

- 10% percent housing allowance will be given if house is not provided.
- Rental entitlement as stipulated in PSRS & GO Chapter H Section 1(103)
- Entitle for leave passage to home Island during annual leave.

SECTION H - APPROVAL (*Business use only*)

This Job Description is approved on the basis that I believe it accurately reflects the requirements of the position and will assist the Ministry/Office to achieve its corporate objectives:



1st October 2021

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Permanent Secretary/Responsible Officer

Date Approved

Additional Comments: