



RS FORM 2 - JOB DESCRIPTION

SECTION A – POSITION DETAILS

MINISTRY/AGENCY/OFFICE: Ministry of Fisheries and Marine Resources

DIVISION/SECTION: Inshore Division/ Research Section **DUTY STATION:** Honiara

POSITION NUMBER (HRMIS): 290-00040 **MINISTRY VACANCY REF:** MFMR 27/2022

POSITION TITLE: Principal Fisheries Officer - CBRM

POSITION LEVEL: L9/8 **SALARY RANGE:** \$2,092.85 - \$2,299.26 (FN)

THIS POSITION REPORTS TO: Chief Fisheries Officer - CBRM

THIS POSITION SUPERVISES: CBRM staff: Senior Fisheries Officer and Fisheries Officer

SECTION B - SCOPE OF DUTIES

This position will contribute to the MFMR objectives on the delivery of effective and efficient services to ensure sustainable management and development of inshore and inland fisheries and aquatic resources to maximise economic and social benefits, livelihoods and food and nutritional security for our people.

SECTION C - KEY DUTIES

Implement Community Based Resource Management (CBRM) programs of the Ministry to ensure communities marine resources are sustainably harvested and providing livelihood support, food and nutritional security to the people.

This position is required to undertake the following specific duties:

- Support CBRM implementers and Provincial Fisheries Officers to set up CBRM programs in provinces.
- Assess, identify and provide specific capacity building trainings on governance, finance, resources management and enforcement for provincial fisheries staff and CBRM network members.
- Lead in coordinating CBRM efforts of provincial and community networking programs in the provinces.
- Support communities to develop, finalize and implement their Community Fisheries Management Plans.

SECTION D - KEY DELIVERABLES

The incumbent of this position will have their performance assessed according to the following key deliverables:

1. Provincial CBRM programs are implemented by Provincial Fisheries Officers and CBRM implementers.
2. Provincial Fisheries officers and CBRM implementers are trained on governance, finance, resource management and enforcement.
3. Community Fisheries Management Plans are finalized and implemented.

SECTION E – QUALIFICATIONS AND CAPABILITIES

Mandatory Qualifications

- A tertiary qualification

Desirable Qualifications

- BSc in Marine Science and Management, Marine Management, Fisheries Applied Science or equivalent.

Capabilities Required

- 3 years of experience in the fisheries sector,
- Sound ability to manage and organize work priorities,
- High level of oral and written communication skills, including the ability to develop and present information, train staff and liaise with senior management,
- A sound understanding of good practice in financial management with a focus on accurate and timely production of reports,
- High level of ethical conduct, honesty and integrity, and
- Computer literacy and good research skills with underwater dive certificate (or certified) with problem solving skills.

SECTION F - KEY SELECTION CRITERIA

Suitability for this position will be assessed against the following key selection criteria:

KSC1. A bachelor degree in Marine Science, Marine Management or equivalent

KSC2. At least 3 years' experience in fisheries or community based resource management work.

KSC3. A good work practice with a focus on accurate and timely production of reports (experience in scientific data analysis and report writing skills as proven)

KSC4. High level of ethical conduct, honesty and integrity. This position is subject to satisfactory police and medical assessment

KSC 5. High level of oral and written communication skills, including the ability to develop and present information, train staff and liaise with senior management

KSC6. Must be able to demonstrate a strong commitment to upholding Public Service Values and Code of Conduct including high level of work attendance

SECTION G - TERMS AND CONDITIONS

Fortnightly Salary: **\$2,092.85 - \$2,299.26** Annual Salary: **\$54,414.22 - \$59,780.68**

Annual Leave entitlement: **28 days**

Other Conditions of Service relevant to this position:

- 10% percent housing allowance will be given if house is not provided.
- Rental entitlement **\$2,900.00** per month as stipulated in PSRS & GO Chapter H Section 1(103).

Entitle for leave passage to home Island during annual leave (plus **\$2,500.00** Travelling Expenses

SECTION H - APPROVAL *(Business use only)*

This Job Description is approved on the basis that I believe it accurately reflects the requirements of the position and will assist the Ministry/Office to achieve its corporate objectives:

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Permanent Secretary/Responsible Officer

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Date Approved

Additional Comments: